
**Decision Session Executive Member for
Culture, Leisure and Tourism**

25 January 2019

Report of the Assistant Director (Communities and Equalities)

York Learning – Self Assessment Report 2017/18

Summary

1. This report presents York Learning’s Self Assessment Report (SAR) for the academic year 17/18. High level findings are attached at Annex 1 with the draft full report at Annex 2. Performance data is included as Annex 3, organised in Sector Subject Areas.
2. The final report will be published to the Ofsted portal at the end of January 2019.

Recommendations

3. The Executive Member is asked to consider the findings of the service’s self-assessment report and make comments and recommendations for the production and publication of the final report.

Reason: To help monitor the service and ensure robust governance arrangements.

Background

4. York Learning is a council service which delivers a range of learning programmes to support people into employment, to improve their skills and to support their personal development. The service is funded almost exclusively from external contract funding and fee income. For the academic year 2018/19 this will be £3.2m, an increase of about £250k on the previous year. Most of this increase has been in funding to support SEND 19-25 year olds who have an Education and Health Care Plan (EHCP).

5. This report is an important element in enabling the service to demonstrate to Ofsted that it has secure and robust governance arrangements in place.
6. The SAR leads to a number of Quality Improvement Plans (QIPs), which are dynamic documents used to monitor and record quality improvement actions at a service level. It also helps to inform the production of the next strategic plan which will be presented to the Executive Member in July.

Key Issues

7. There has been significant improvement in education and training achievement across the service meaning a continued 3 year improvement trend with overall service achievement now standing at 84.6%.
8. However, within the apprenticeship programmes achievement has fallen below minimum standards this year for the third year in a row. This is mainly as a result of poor achievement in Health and Social Care at level 2. This in turn is largely a result of the high turnover of staff in this area and the difficulties individuals face in completing the programmes. As a result, the service will need to review its participation in this area of activity.

Consultation

9. The plan is presented for consultation and approval. It has gone through some internal service consultation with senior managers and is in part as a result of a rigorous self-assessment process which is ongoing. It will also be considered by a group of “peer” partners as part of an external challenge.

Options and Analysis

10. It is open to the Executive Member to suggest any amendment to the SAR.

Corporate Objectives

11. York Learning’s plan is set within the context of the council plan responding principally to the objective of “A prosperous city for all” including residents having the opportunity to get good quality and well paid jobs, and everyone being supported to achieve their full potential.

It also responds to a number of sub regional, regional and national policy objectives.

Implications

12. **Finance:** Any actions or financial implications of the SAR are contained with service budgets already set for 2018/19. The service is fully funded via external contracts and grants.
13. The report has no Human Resources, Equalities, Legal, Crime and Disorder, Information Technology, Property or other implications.

Risk Management

14. In compliance with the Council’s risk management strategy the main risks identified associated with the areas of work covered in this report are operational: affecting delivery of the Council’s business objectives and its image and reputation. Measured in terms of impact and likelihood, the risk score has been assessed at 10 which equates to “Low”. This is acceptable but means that regular monitoring will be required of the Quality Improvement Plans.

Annexes

1. Annex 1 – Self Assessment - High level summary report
2. Annex 2 – Draft full Self-Assessment report
3. Annex 3 – Data

Contact Details

Author:	Chief Officer Responsible for the report:			
Angela Padfield Acting Head of York Learning	Charlie Croft Assistant Director (Communities & Equalities)			
	Report Approved	✓	Date	15.1.19.
Wards Affected:			All	✓
For further information please contact the author of the report				